**Terms of Reference for SBN as per the current Draft Standard Operating Procedures for UNAP coordination structures and Platforms in Uganda.**

| Terms of Reference SUN Business Network  |
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| **Key Role: M**obilize business to act, invest and innovate in responsible and sustainable actions in emerging markets to improve the consumption of nutritious and safe food for all people in Uganda  |
| Roles and responsibilities | * To coordinate and provide an oversight role to all private sector players relevant to nutrition
* Facilitate the operational linkages with all the other relevant institutions and stakeholders within the private sector
* Provide technical assistance to the OPM on private sector nutrition related engagements
* Identify opportunities to improve the enabling environment for business to increase action and investments in nutrition (in line with the strategic plan)
* Support development and implementation of annual business network work plan aligned to the strategic plan objectives
* Support periodic(quarterly)private sector performance reviews on nutrition
* Support annual private sector forum on nutrition
* Develop and periodically maintain a database of business network members
* Carry out social corporate responsibility for nutrition
* Advocate and mobilize resources to support nutrition implementation (nutrition research, internships, capacity development, etc.)
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| Membership  | * Members shall be drawn from registered business associations, corporate bodies, and Public-sector agencies involved in food trade, food transportation, food processing and food and Nutrition Advisory services for nutrition specific and sensitive actions.
* Membership shall be based on institutional representation
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| Chair | The chairperson will select among the Business network members on a rotational is of 3 years |
| Secretariat  | The chair of the network will host the secretariat  |
| Frequency of meetings and Manner of call | * Meetings shall be held quarterly
* Extraordinary meetings shall be called by the chair as and when a need arises, and the chair call the members of the committee five day
* A member who absents him/herself from meetings for three consecutive meetings without giving justifiable reason(s), appropriate actions will be taken by the network members
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| Quorum | The quorum for a meeting shall be 2/3 of the members; but where a member declares an interest in an agenda item or in the matter before the discussion a member shall not be counted for the purposes of forming a quorum in relation to the item or matter in question  |
| Collaboration and information sharing | Business network nutrition coordination committee reports quarterly to the Multi sectoral nutrition coordination committee  |
| Reporting | **Reports to the Multisectoral Nutrition Technical Coordination Committee** |
| Proof of acceptance of assignment by the member | **Name** **Signature**  |
| Approval of membership by the head of institution  | **Name** **Signature and seal**  |